



# TOWN OF KNIGHTDALE

## PLANNING DEPARTMENT

[www.knightdalenc.gov](http://www.knightdalenc.gov)

950 Steeple Square Court  
Knightdale, NC 27545  
(v) 919.217.2241  
(f) 919.217.2249

### Temporary Banner Permit Application

Section 12.8 of the Unified Development Ordinance specifies the standards, size, location, etc. for banners associated with special events within the Town of Knightdale's planning jurisdiction. Banners for **commercial** units shall be **attached to the wall or structure** of the unit to which the message of the sign is applicable, provided such banners do not exceed **one (1) sign per commercial unit** on a single lot and provided each sign does not exceed **32 square feet of sign area**. Banners for **non-profit community events** shall be **mounted on the ground** and located a minimum of **five (5) feet behind the street right-of-way**, provided the event sponsor has secured the permission of the property owner to post the sign, and provided such banners do not exceed **two (2) per event** and do not exceed **32 square feet of sign area** each. **For both commercial and non-profit community events, banners shall be permitted for no more than four (4) events per calendar year with a maximum time period for each event of 14 calendar days.**

The Fee per event is **\$25**, due on application. **Call 217-2244** for more info or to make payment.

EVENT INFORMATION,	
NAME:	DATE:
TYPE OF EVENT:	
EVENT SITE NAME:	
EVENT SITE ADDRESS:	
ADVERTISING START DATE:	ADVERTISING END DATE:
CONTACT INFORMATION	
APPLICANT:	PHONE:
ADDRESS:	
	EMAIL:
SIGNATURE:	
PROPERTY OWNER:	PHONE:
ADDRESS:	
	EMAIL:
SIGNATURE:	
(IF COMMUNITY EVENT SEEKING TO POST ON SECOND PRIVATE PROPERTY LOCATION)	
PROPERTY OWNER (2):	PHONE:
ADDRESS:	
	EMAIL:
SIGNATURE:	
PAID DATE:	RECEIVED BY:
APPROVED DATE:	RECEIPT NUMBER: